

**SCI-BONO DISCOVERY CENTRE NPC**

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Company registration: 2004/010183/08 | VAT no: 473 021 6290
PBO reference no: 930 014 449 | NPO Registration: 056-334-NPO

**REQUEST FOR PROPOSAL:
SUPPLY & INSTALLATION OF TWO (2) NEW FIBRE LINKS OF 1GBPS (1000MBPS) EACH
(24 MONTHS CONTRACT)
RFP: CFO/SCM/IT/R20-21/14**

1. DETAILS OF THE RFP:

RFP NO	CFO/SCM/IT/R20-21/14
RFB FOR	SUPPLY AND INSTALLATION OF TWO (2) NEW FIBRE LINKS OF 1GBPS (1000MBPS) EACH (24 MONTHS CONTRACT)
ADVERTISEMENT DATE	9TH FEBRUARY 2022
COMPULSORY BRIEFING	NONE
SUBMISSION DEADLINE	23RD FEBRUARY 2022 @ 12H00 PM AT SCI-BONO
RFP TO BE SUBMITTED IN HARD COPY TO:	Corner Miriam Makeba & Helen Joseph Street, Newtown, Sci-bono Discovery Centre Johannesburg, 2017
RFP VALIDITY PERIOD	60 Days

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2. BACKGROUND INFORMATION

2.1 The Sci-Bono Discovery Centre is an independent Non-Profit Company set up by the Gauteng Department of Education. It is a flagship science centre located in Newtown, Johannesburg. Sci-Bono's envisions a society with the capacity to compete in the global world of science and technology and that is equipped with the skills, attitudes and values needed to improve the quality of life of all South Africans. It also works closely with, and on behalf of Gauteng Department of Education (GDE), to enhance curriculum delivery in schools.

3. SPECIFICATIONS

3.1 Sci-Bono invites proposals from reputable fibre connectivity organisations to provide the following:

4. SCOPE OF WORK

4.1

ITEM	QUANTITY
1GBPS FIBRE LINK X24 MONTHS	X2

FIBRE CONNECTVITY SOLUTION

Separate two (2) fibre lines with the below specifications each:

- Capacity: 1 Gbps
- L2 Or L3 Link
- /29 Public IP Range
- Contract Term: 24 Months
- Contention Rate: 1:1
- Uncapped and Unshaped
- Synchronous/symmetrical service preferred
- Managed Router
- Scalable Line for Future Growth

PROCUREMENT OF TWO (2) NEW FIBRE LINKS 1GBPS (1000MBPS) EACH (24 MONTHS CONTRACT)

5. MINIMUM REQUIREMENTS

5.1 The bidder must be a recognized and registered **(ISP) Internet Service Provider**

5.2. Bidders must supply Sci-Bono with the below-mentioned minimum requirements; failing to provide these requirements shall automatically constitute disqualification **(Submit 2 envelopes as follows):**

Envelope 1:

5.3.1 A Formal Written Quotation (clear & unambiguous; with VAT implications)

5.3.2 Quotation form downloadable from the Sci-Bono website.

Envelope 2:

5.3.3 Comprehensive proposal of fibre installation (including the project plan)

5.3.4 Proof of Company Registration.

5.3.5 A valid Tax Clearance Certificate.

5.3.6 Valid B-BBEE Certificate (SANAS) or Sworn Affidavit.

5.3.7 Valid ISP Certificate **(Internet Service Provider)**.

5.3.8 Fully completed SBD forms (SBD 4, SBD 8, SBD 9) downloadable from the Sci-Bono website

5.3.9 An over-the-counter Stamped Letter Confirming Bank Details of the bidding entity

5.3.10 Proof of Business Address.

5.3 References

The bidders must further supply SCI-BONO DISCOVERY CENTRE at most with two (2) contactable references where the bidder has delivered the similar services by simply stating the following:

- Name of client
- Position
- Contact telephone numbers
- Dates and Work performed.

6. PRICING SCHEDULE AND DELIVERY

6.1. General Pricing Fee

- 1) The bidder must provide a clear and unambiguous price schedule (quotation) with the fixed rates.
- 2) All disbursements and related costs must be provided separately, if any, and shall be negotiated.
- 3) Discounts shall be accepted but without any conditions.

NOTE – Value Added Tax Registration

It is mandatory for a business to register for VAT if the income earned in any consecutive 12 Months period exceeded or is likely to exceed R 1 000 000.00 (One Million Rand) Threshold in terms of section 21(1)(a) of the value added Tax Act 89 of 1991. The business must complete a VAT 101.

8. CONDITIONS FOR SHORT LISTING

- 8.1. Proposals submitted will be evaluated using a system Method 2 (Financial Offer and Preference) in line with Section 7.3 (Table 5: Standard Tender Evaluation Method) prescribed by Sci-Bono's Supply Chain Management Policy.
- 8.2. All bids shall be subjected to a preliminary evaluation process and bidders who shall not meet minimum requirements set by this RFB shall automatically be disqualified and shall not be evaluated for functionality, and ultimately for price and preference.

9. PRICE EVALUATION

9.1. The proposals / bids shall be evaluated using the 80/20 preference point scoring system.

$$PS = 80 \left[1 - \frac{Pt - Pmin}{Pmin} \right]$$

Where:

Ps = Point scored for comparative price of bid under consideration;

Pt = Comparative price of bid under consideration; and

Pmin = Comparative price of the lowest acceptable bid.

10. POINTS OF B-BBEE

10.1. An 80/20 preference points scoring system (B-BBEE points) shall apply and shall be awarded as follows:

B-BBEE Status Contributor	Level of	Number of points
1		20
2		18
3		16
4		12
5		8
6		6
7		4
8		2
Non-compliant contributor		0

11. AWARD CRITERIA

11.1. The bidder with the highest number of points shall be awarded the contract, unless there are factors that may lead to a different decision.

11.2. In the event of two or more bids score equal points s, the bid will be awarded to the bidder scoring the highest points on B-BBEE or preference.

11.3. However, in the event the two or more bids have equal B-BBEE points, the tender will be awarded to the bidder with the highest points on functionality, if applicable.

11.4. Qualifying proposals will be evaluated according to the following criteria:

- Price: 80%
- BEE rating 20%

12. CLOSING DATE AND TIME

12.1. Submissions should be hand delivered on or before **23rd February 2022 at 12:00PM, deposited into the tender box clearly marked “SUPPLY AND INSTALATION OF TWO (2) NEW FIBRE LINKS OF 1GBPS (1000MBPS) EACH (24 MONTHS CONTRACT)”**. **NO LATE PROPOSALS / BIDS shall be accepted.** Late proposals / bids shall be immediately returned to the bidders. All documents must be sent to Corner of Miriam Makeba & Helen Joseph Street, Johannesburg, 2107.

12.2. No briefing will take place.

12.3. All correspondences shall be done by e-mail tenders@sci-bono.co.za; no telephonic correspondences shall be done before and after the closing of bid. Bidders may be informed in writing of the outcome of the bid adjudication process.

13. AWARDING OF THE BIDDER

After all evaluation and approvals are completed, Sci-Bono will than send award letter to the accepted bidder. Sci-Bono reserve the right to appoint more than one Bidder for this project (RFQ)

14. ACCEPTANCE PROCEDURE

The successful bidder will be required to enter in a contractual agreement with Sci-Bono Discovery Centre for a period of (24 months).

15. DUE DILIGENT

Bidders are expected to examine all instruction, terms and specification stated in this RFP. The bid document should be precise, complete and in the prescribed format as per the requirement on the RFP Document. Failure to furnish all information or submission of a bid not responsive to this RFP will be at the bidder's risk and may result in rejection of the bid.

The Bidder is requested to carefully examine the RFP document and conditions specified therein, and if there appears to be any contradictions, inconsistency, gap and or discrepancy in the RFP document. The bidder should seek necessary clarifications by e-mail as mentioned in section 12.3

16. COST OF THE RFP

The Bidder shall bear all cost associated with the preparation and submission of its RFP, and Sci-Bono will not be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process

17. DISCLAIMER

- 17.1. Sci-Bono reserves the right to accept or reject any variation, deviation, tender offer or alternative offer and may cancel the tender process and reject all tender offers at any time before the formation of a contract.
- 17.2. Sci-Bono reserves the right to award a contract to multiple service provider(s) should it be deemed necessary
- 17.3. Sci-Bono reserves the right not to appoint a provider, to accept and/or award the whole or any portion of the tender, and is not obliged to provide reasons for the rejection of any tender.
- 17.4. Sci-Bono reserves the right not to appoint a provider, to accept and/or award the whole or any portion of the tender, and is not obliged to provide reasons for the rejection of any tender.
- 17.5. Sci-Bono will not incur any liability to a tenderer for such cancellation and rejection, but will give written reason for action upon requested to do so.